附件1

**教师课程教学质量年度考核——全面考核部分评分表**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 教师姓名 |  | | 现任专业技术职务 |  | 任现职时间 |  | |
| **评价项目** | **分值** | **评 价 内 容**  **分值** | | | | | **得分**  **小计** |
| 教学工作量 | 20 | 承担并完成规定的教学任务情况。（20分） | | | | |  |
| 教研活动 | 20 | 参与学院专业建设、课程建设、实验室建设情况；教研活动出勤率、听课情况。（10分） | | | | |  |
| 指导学科竞赛活动、大学生创新创业训练计划项目、社会实践、见习实习等情况。（10分） | | | | |  |
| 教学服务与培训 | 10 | 承担教学考试监考，体育运动会及其他学校或学院组织的教学服务性活动情况。（5分） | | | | |  |
| 根据学院专业建设需要，在职进修课程，开设新课，提升实践技能。情况（5分） | | | | |  |
| 教学文档 | 50 | 授课日志填写规范、包含材料完整，教学进度设计是否符合课程实际情况。（10分） | | | | |  |
| 是否提供开课指南，教案（纸质）是否反映课程标准（教学大纲）要求，及时更新；课件制作精良实用（10分） | | | | |  |
| 作业（实验报告）布置及批改是否符合学校及学院要求。（10分） | | | | |  |
| 是否根据课程性质，以应用性为导向，选择适当考核方式；试卷评阅是否规范，考核材料是否完整，装订符合学校规范要求。（10分） | | | | |  |
| 毕业论文（设计）题目提供是否符合专业定位与要求，符合人才培养行业需求，开题与过程指导客观公正、资料完备规范。（10分） | | | | |  |
| **评议人** |  | | | **合计** | | |  |

附件2

**教师课程教学质量年度考核——重点考核部分评价表**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 教学单位 | |  | 授课名称 | | | |  | | | | |
| 授课教师 | |  | 授课班级 | | | |  | | | | |
| 授课时间 | | 第 周 星期 第 节 年 月 日 | | | | | | | | | |
| 一级  指标 | 序  号 | 二级指标 | | 分值 | 评分档次 | | | | | | 得分 |
| A  （1.0） | B  （0.8） | | C  （0.6） | | D  （0.4） |
| 教学态度（20） | 1 | 备课充分，教案完整，教学内容熟悉，授课认真 | | 10 |  |  | |  | |  |  |
| 2 | 治学严谨,为人师表，课程内容蕴含着思想政治教育元素，发挥思想政治教育功能，教书育人 | | 10 |  |  | |  | |  |  |
| 教学  内容  （30） | 3 | 基本概念准确清晰，逻辑结构合理，阐述科学严谨 | | 8 |  |  | |  | |  |  |
| 4 | 符合大纲要求，重点突出，难度、深度适宜 | | 8 |  |  | |  | |  |  |
| 5 | 信息量适度，介绍学科及应用领域发展前沿及需求，充实更新教学内容 | | 8 |  |  | |  | |  |  |
| 6 | 注重联系实际，注重学生能力、素质培养 | | 6 |  |  | |  | |  |  |
| 教学方法（30） | 7 | 教学方法适当，重视启发学生思维，因材施教 | | 8 |  |  | |  | |  |  |
| 8 | 及时调整和改进教学方法，重视引导学生把知识转化为能力 | | 8 |  |  | |  | |  |  |
| 9 | 板书工整、简明，采用合适的教具和现代化教育技术手段进行教学 | | 8 |  |  | |  | |  |  |
| 10 | 普通话标准，语言生动流畅，深入浅出，感染力强 | | 6 |  |  | |  | |  |  |
| 教学效果（20） | 11 | 教学秩序正常，注意师生互动，课堂气氛活跃 | | 10 |  |  | |  | |  |  |
| 12 | 按教学大纲要求，达到教学目的，学生反映良好，各种能力水平的学生均有收获。 | | 10 |  |  | |  | |  |  |
| 注：总评得分对应评价等级   |  |  |  |  |  | | --- | --- | --- | --- | --- | | 总评得分 | ≥90 | ≥80且<90 | ≥70且<80 | ≥60且<70 | | 对应等级 | A | B | C | D | | | | | | | | | | 总评得分  （满分100分） | |  |
| 评议人： | | | | | | | | | | | |

附件3

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **xx学院教师xx年度课程教学质量年度考核汇总表**   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **序号** | **职称** | **姓名** | **全面考核部分得分（50%）** | | **重点考核部分得分**  **（50%）** | | | | | | | | **总评** | **名次** | **等级** | | 平均分 | 权重  得分 | 领导打分（30%） | | 同行打分（30%） | | 学生打分（40%） | | 总分 | 权重  得分 |  |  |  | | 得分 | 权重得分 | 得分 | 权重得分 | 得分 | 权重得分 | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | 备注： 1.分配比例 2. 名次是指相同职称之间的排名。   |  |  |  |  | | --- | --- | --- | --- | | 职称  等级 | 高级职称 | 中级职称 | 初级职称 | | 优秀 | ≤40% | ≤30% | ≤30% | | 良好 | ≤40% | ≤40% | ≤30% | | 合格或不合格 | ≥20% | ≥30% | ≥40% |   院长（签字）： 学院公章 年 月 日 | | | | | | | | | | | | | | | | |